

- ATTENTION -
CONSTRUCTION
CONTRACTORS &
SUBCONTRACTORS

**All Construction Contractors,
including Special Trades
Contractors, MUST be Registered
with the State of Iowa.**

**FOR INFORMATION, CONTACT
THE DIVISION OF LABOR**

1000 East Grand (800) 562-4692
Des Moines, IA 50319 (515) 242-5871

**Any contractor or subcontractor failing to register with
the Iowa Division of Labor is subject to a fine.**

GENERAL CONTRACTOR INFORMATION

- (a) An applicant shall show proof of registration with the State of Iowa and shall execute and file with the Cedar Falls Building Official (or a specified intergovernmental agency if so designated by the Building Official) a Certificate of Insurance written by a company Authorized to transact business in the State of Iowa, in limits of not less than Three Hundred Thousand Dollars (\$300,000.00) combined single limit to any person and One Hundred Thousand Dollars (\$100,000.00) property damage; said Certificate to be written on a standard form and carrying an endorsement naming INRCOG as additional insured as its interest may appear and conditioned upon the faithful performance of all duties required of such contractor by any ordinances, rules and regulations of the City of Cedar Falls. It shall be a further condition of said Certificate of Insurance that the obligator will hold the City (through the specified inter-governmental agency if so designated) harmless from any and all damages sustained by reason of neglect or incompetence on the part of such contractor, his/her agents or employees in the performance of the work done under a license or permit issued upon the filing of said Certificate.

Said Certificate shall be issued by the 31st day of December of each year and shall be refiled on or before said date for each subsequent year and shall be in continuous full force and effect. That is the intent and purpose of said Certificate of Insurance to also bind the individual, company, firm, association or partnership, whether it be trade name, corporation or other business association or arrangement with which the principal is associated.

Homeowners working on their principal residence shall be exempt from filing said Certificate.

- (b) Where a person desires to remodel or repair any residential building or structure of which he or they are the owner or owners of record, such work may be done by a member of his or their household without requiring the Certificate of Insurance otherwise required by this Section. Required permits shall be necessary for all remodel or repair work. No owner or owner of record shall replace, remodel or repair any electrical, plumbing or heating on any property that they are not the owner/occupant.

To work within the City of Cedar Falls, a contractor must: 1) apply for registration number with the State of Iowa, 2) have Certificate of Insurance filed with INRCOG, and have \$10.00 filing fee paid to INRCOG (due each January).

Insured: INRCOG
229 E Park Avenue
Waterloo, IA 50703

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